

**CALL TO ORDER**

Mayor Mazza opened the meeting at 7:00 p.m.

“Sunshine Law” Announcement: Adequate notice of this public meeting has been provided by the Annual Notice; faxed to the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk’s Office.

**FLAG SALUTE**

**ROLL CALL** - Present: Rob Haynes, Matt Severino, William Bischoff, Frank Mazza.  
Absent: Patricia Dziubek  
Others Present: J. Peter Jost, Esq., Attorney, John Reymann, Twp. Engineer, Ella M. Ruta, Township Clerk

**APPROVAL OF MINUTES**

- a. Regular and Executive Session Meeting Minutes of January 16, 2008.

Mr. Haynes made a motion to approve the said minutes. Mr. Severino seconded the motion. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Mazza. Abstained: Mr. Bischoff. Motion carried.

**VISITORS****REPORTS RECEIVED**

- a. Road Dept. – 01/11; 01/18; 01/25  
b. Tax Collector – January 2008  
c. Construction Dept. – January 2008

**CORRESPONDENCE**

Mr. Bischoff mentioned the following:

- Letter from Toll Brothers requesting performance bond refund. After a brief discussion, it was decided that Mr. Jost will contact Mr. Martin from Historical Committee to look closer at the issue of historical building at the Lookout Point Development before refunding the bond.
- Mr. Bischoff expressed his appreciation and thanked the Committee for his appointment to fill unexpired vacancy on the Township Committee. He pledged to work collegially to serve the Union Township community.

Mr. Severino mentioned the following:

- Letter regarding “safe routes to school grant” Mr. Severino talked to Mr. Sroka, President of the Board of Educations and passed the letter over to him. Mr. Sroka is going to take the letter to school administration for further consideration.

Mr. Haynes mentioned the following:

- Letter from MIS offering computer software that would help to create data information system by inputting information received by the Construction Dept. Mr. Haynes added that the same software was considered in the past. Problem with implementation arose when all Township departments would have

## MINUTES OF REGULAR MEETING February 06, 2008

to be involved in entering information to make it useful and worthwhile. Mr. Haynes also referred to other systems available on the market that might be more suitable for our Township. Mr. Reymann offered to provide more information on the subject for the next Committee meeting.

- Asked if the Committee would consider energy audit that possibly could help with electric bills. After a short discussion, it was agreed that we as the Township should start bearing responsibility for saving energy. A good start would be with programmable thermostats, Mr. Severino suggested for heating and cooling municipal building.

**Mr. Bischoff made a motion to purchase four programmable thermostats for the municipal building in an amount not exceeding \$500.00, to be installed free of charge by Mr. Severino. Mr. Haynes seconded the motion. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion carried.**

Mr. Bischoff brought to the Committee's attention a letter received from the State of New Jersey dated January 11, 2008 regarding piece of State owned property located in Union Township. There is total of 103 acres; however, the letter does not specify how much of that is going to be sold off. Attorney Jost is going to find out more information regarding this issue for the next meeting.

Mr. Mazza mentioned the following:

- NJ Transit Workshop Study (Raritan Valley Transit Study) scheduled for Thursday, February 21, 2008 at the Hampton Fire House/Municipal Building in Hampton at 9:00 AM. Mayor Mazza emphasized importance of attending the meeting. After a brief discussion, Committee asked if Mr. Jost would attend the meeting. Mr. Jost agreed.
- Letter reminding all Planning Bd. Members about attending mandatory training. Mr. Bischoff said that Mr. Martin, who needs to attend the mandatory training, would do it in March.

**PUBLIC COMMENTS**

**PUBLIC HEARING** – 2<sup>nd</sup> reading – none

**OLD BUSINESS**

- a. The following resolution was introduced for adoption:

**RESOLUTION #2008-  
Addresses Correction for Driftway/Baptist Church Rd.**

The above resolution was tabled at this time.

- b. The following resolution was introduced for adoption:

**RESOLUTION #2008-27  
UNION TOWNSHIP, HUNTERDON COUNTY  
AUTHORIZING THE AWARD OF A  
2008 PROFESSIONAL SERVICES RESOLUTION/AUDITOR:  
SUPLEE, CLOONEY & COMPANY**

WHEREAS, there exists a need for a municipal Auditor as a non-fair and open contract pursuant to provisions of N.J.S.A.19:44A-20.5; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, SUPLEE, CLOONEY & COMPANY has submitted a proposal dated January 8, 2008, indication they will provide the auditor services for the anticipated fee of \$27,800.00; and

WHEREAS, SUPLEE, CLOONEY & COMPANY has completed and submitted a Business Entity Disclosure Certification which certified that SUPLEE, CLOONEY & COMPANY has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit SUPLEE, CLOONEY & COMPANY from making any reportable contributions through the term of the contract; and

WHEREAS, the required certificate for the availability of funds has been filed by the Chief Financial Officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C.5:30-14.5 and that fees for the aforementioned auditing and non-auditing services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, authorizes the Mayor and Clerk of the Township of Union to enter into a contract with SUPLEE, CLOONEY & COMPANY as described herein as auditors on and in behalf of the Township of Union for the year **2008**; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official Township newspaper and a copy of this Resolution shall be forwarded to SUPLEE, CLOONEY & COMPANY, the Township Clerk and the Township Financial Officer.

**CERTIFICATION AS TO AVAILABILITY OF FUNDS  
UNION TOWNSHIP, HUNTERDON COUNTY**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, Chief Financial Officer, of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds to award a contract to SUPLEE, CLOONEY & COMPANY, as appropriated in the **2008** Temporary/Adopted Budget under the line item "Finance OE".

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Grace M. Brennan, CFO

Mr. Severino made a motion to approve the above resolution subject to amending the contract to include the standard "Political Contribution Language" statement. Mr. Bischoff seconded the motion. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion carried.

c. The following resolution was introduced for adoption:

**RESOLUTION #2008-  
UNION TOWNSHIP, HUNTERDON COUNTY  
2008 WEBSITE MANAGEMENT AND MAINTENANCE SERVICE CONTRACT**

The above resolution was tables due to missing documents as per State requirements.

**NEW BUSINESS**

a. The following resolution was introduced for adoption:

**RESOLUTION #2008-28**  
**UNION TOWNSHIP; HUNTERDON COUNTY**  
**RESOLUTION AUTHORIZING CONTRACT FOR LEGAL SERVICES 2008**  
**J. Peter Jost, Township Attorney**

WHEREAS, the Township of Union has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, anticipated term of this contract is one year; and

WHEREAS, J. PETER JOST, ESQ. has submitted a proposal indicating he will be paid a salary of \$13,800.00 per year and the fee for all other legal services rendered shall be \$165.00 per hour; and

WHEREAS, J. PETER JOST, ESQ. has completed and submitted a Business Entity Disclosure Certification which certifies that J. PETER JOST, ESQ. has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit J. PETER JOST, ESQ. from making any reportable contributions through the term of the contract; and

WHEREAS, the Township Chief Financial Officer has certified to the governing body the availability of funds for said contract in a line item entitled Legal Services, OE; and

NOW THEREFORE, BE IT RESOLVED by the Township Committee authorizes the Mayor and Clerk to enter into a contract with J. PETER JOST, ESQ. as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that a Notice of this action shall be printed once in the official newspaper of this municipality.

**CERTIFICATION AS TO AVAILABILITY OF FUNDS**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, Chief Finance Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2008 Temporary/Adopted Budget to award a contract to J. Peter Jost, as appropriated under the line item "\_\_\_\_\_".

Date: \_\_\_\_\_

\_\_\_\_\_  
Grace M. Brennan, CFO

Mr. Bischoff made a motion to adopt the above resolution. Mr. Severino seconded. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion carried.

b. The following resolution was introduced for adoption:

**RESOLUTION #2008-  
UNION TOWNSHIP, HUNTERDON COUNTY  
2007 PROFESSIONAL SERVICE CONTRACT/ENGINEERING SERVICES  
Maser Consulting P. A.**

The above resolution was tables due to missing documents as per State requirements.

c. The following resolution was introduced for adoption:

**RESOLUTION #2008-29  
UNION TOWNSHIP, HUNTERDON COUNTY  
AUTHORIZING CONTRACT FOR LEGAL SERVICES/PLANNING BOARD 2008  
Woolson Sutphen Anderson & Nergaard/Mark S. Anderson, Esq.**

WHEREAS, the Township of Union has a need to acquire legal services for the Planning Board/Board of Adjustment as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the maximum amount of the contract may exceed the threshold amount established pursuant to N.J.S.A.40A:11-3(b); and

WHEREAS, funds are available; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection;

WHEREAS, MARK ANDERSON, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that MARK S. ANDERSON, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit MARK S. ANDERSON, Esq. from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Union, Hunterdon County, New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute the attached agreement with William r. Sutphen, Esq., for legal services/Panning Board for 2008.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with 40A:11-5(1) (a) of the Local Public Contracts Law.
3. Approval of the attached contract is subject to availability and appropriation of sufficient funds as may be required in the 2008 temporary and permanent Municipal budgets.
4. A Notice of this action shall be printed once in the official newspaper.

**CERTIFICATION AS TO AVAILABILITY OF FUNDS  
UNION TOWNSHIP, HUNTERDON COUNTY**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, Chief Financial Officer

of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2008 Temporary/Adopted Budget to award a contract to William r. Sutphen, Esq., under the line item "\_\_\_\_\_".

Date: \_\_\_\_\_

Grace M. Brennan, CFO

Mr. Severino made a motion to approve the above resolution subject to amending the contract to include the standard "Political Contribution Language" statement as well as representing Township Committee in such matters as directed by the Committee such as the Pilot Travel Centers, LLC litigation. Mr. Bischoff seconded the motion. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion carried.

d. The following resolution was introduced for adoption:

**RESOLUTION #2008-30**  
**UNION TOWNSHIP, HUNTERDON COUNTY**  
**AUTHORIZING CONTRACT FOR PLANNING CONSULTANT SERVICES FOR 2008**  
**Clarke-Caton-Hintz/Carl E. Hintz, PP**

WHEREAS, the Township of Union has a need to acquire planning services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the maximum amount of the contract may exceed the threshold amount established pursuant to N.J.S.A.40A:11-3(b); and

WHEREAS, funds are available; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection;

WHEREAS, CLARKE CATON HINTZ has completed and submitted a Business Entity Disclosure Certification which certifies that CLARKE CATON HINTZ has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit CLARKE CATON HINTZ from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Union, Hunterdon County, New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute the attached agreement with Clarke-Caton-Hintz/Carl E. Hintz, PP, for planning consulting services for 2008.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with 40A:11-5(1) (a) of the Local Public Contracts Law because Carl E. Hintz is a professional planner.
3. Approval of the attached contract is subject to availability and appropriation of sufficient funds as may be required in the 2008 temporary and permanent Municipal budgets.
4. A Notice of this action shall be printed once in the official newspaper.

**CERTIFICATION AS TO AVAILABILITY OF FUNDS**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2008 Temporary/Adopted Budget to award a contract to Clarke-Caton-Hintz under the line item "\_\_\_\_\_".

Date: \_\_\_\_\_

Grace M. Brennan, CFO

Mr. Bischoff made a motion to adopt the above resolution. Mr. Haynes seconded. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion carried.

e. The following resolution was introduced for adoption:

**RESOLUTION #2008-31**  
**UNION TOWNSHIP; HUNTERDON COUNTY**  
**RESOLUTION AUTHORIZING CONTRACT FOR LEGAL SERVICES 2008**  
**Stuart Koenig, Esq. Special Counsel – Affordable Housing**

WHEREAS, the Township of Union has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the maximum amount of the contract may exceed the threshold amount established pursuant to N.J.S.A.40A:11-3(b); and

WHEREAS, funds are available in an appropriation entitled Legal Services and Costs, Other Expenses and have been certified by the local finance officer; and

WHEREAS, Stickel, Koenig & Sullivan, has completed and submitted a Business Entity Disclosure Certification which certifies that Stickel, Koenig & Sullivan has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit Stickel, Koenig & Sullivan from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A.40A:11-1, et seq.) required that the resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, Hunterdon County, NJ, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with Stuart Koenig, Esq., of Stickel, Koenig & Sullivan, a Professional Corporation, 571 Pompton Avenue, Cedar Grove, New Jersey 07009 for legal services for 2008.
2. This contract is awarded without competitive bidding as a “Professional Service” in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law because Stuart Koenig, Esq. is an attorney at Law of the State of NJ in good standing and is a person authorized to practice a recognized profession.
3. Approval of the attached contract is subject to availability and appropriation of sufficient funds as may be required in the 2008 temporary/adopted municipal budget(s).

4. A Notice of this action shall be printed once in the official newspaper of this municipality.

#### CERTIFICATION AS TO AVAILABILITY OF FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, CFO of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2008 Temporary/Adopted Budget to award a contract to Stuart Koenig, Esq., as appropriated under the line item "Legal".

Date: \_\_\_\_\_

\_\_\_\_\_  
Grace M. Brennan, CFO

Mr. Bischoff made a motion to adopt above resolution subject to amending the contract to include the standard "Political Contribution Language", filling in names on the "Business Entity Disclosure Certification" and "Mandatory Affirmative Action Language" statement. Mr. Haynes seconded the motion. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion carried.

- f. The following resolution was introduced for adoption:

**RESOLUTION #2008-32**  
**UNION TOWNSHIP; HUNTERDON COUNTY**  
**RESOLUTION AUTHORIZING CONTRACT FOR LEGAL SERVICES 2008**  
**John W. Thatcher, Esq., Special Counsel**

WHEREAS, the Township of Union has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the maximum amount of the contract may exceed the threshold amount established pursuant to N.J.S.A.40A:11-3(b); and

WHEREAS, funds are available in an appropriation entitled Legal Services and Costs, Other Expenses and have been certified by the local finance officer; and

WHEREAS, John W. Thatcher, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that John W. Thatcher, LLC has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit John W. Thatcher, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A.40A:11-1, et seq.) required that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, Hunterdon County, NJ, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with John W. Thatcher, Esq. of John W. Thatcher, LLC a Professional Corporation, 39 Main Street, Clinton, New Jersey 08809 for legal services for 2008.



2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law because John W. Thatcher, Esq. is an attorney at Law of the State of NJ in good standing and is a person authorized to practice a recognized profession.
3. Approval of the attached contract is subject to availability and appropriation of sufficient funds as may be required in the 2008 temporary/adopted municipal budget(s).
4. A Notice of this action shall be printed once in the official newspaper of this municipality.

**CERTIFICATION AS TO AVAILABILITY OF FUNDS**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, CFO of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2006 Temporary/Adopted Budget to award a contract to John W. Thatcher, Esq., as appropriated under the line item "Legal".

Date: \_\_\_\_\_

\_\_\_\_\_  
Grace M. Brennan, CFO

Mr. Haynes made a motion to adopt above resolution. Mr. Bischoff seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion Carried.

- g. The following resolution was introduced for adoption:

**RESOLUTION #2008-33**  
**UNION TOWNSHIP, HUNTERDON COUNTY**  
**2008 PROFESSIONAL SERVICE CONTRACT/ENGINEERING SERVICES**  
**John D. Reymann, P.E.; Roberts & Reymann Engineering LLC**

WHEREAS, the Township of Union has a need to acquire engineering services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the Chief Financial Officer has determined that the value of the services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is ninety (90) days; and

WHEREAS, the firm of Roberts & Reymann Engineering LLC, 1670 Whitehorse-Hamilton Square Rd., Hamilton, NJ 08690, has completed and submitted a Business Entity Disclosure Certification which certified that Roberts & Reymann Engineering LLC has not made any reportable contributions to a political or candidate committee in the township of Union in the previous one year, and that the contract will prohibit Roberts & Reymann Engineering LLC from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT AGREED by and between the Township of Union and Roberts & Reymann as follows:

1. The Engineer shall be compensated at the hourly rate for all engineering services rendered as needed or requested by the Township Committee, Planning Board/Board of Adjustment, or other Township agencies.

2. Engineering services may be performed for the Township by other principals and employees of the firm of Roberts & Reymann Engineering LLC under the direct supervision of John D. Reymann, P.E., when John D. Reymann, P.E. is unavailable or when otherwise necessary and desirable.
3. This agreement shall cover the period from January 1, 2008, to December 31, 2008.
4. The Township Engineer agrees that no services are to be performed unless specific approval is granted by an appropriate Township official either verbally or in writing.
5. An Affirmative Action Employee Information Report is attached and is part of this agreement. In addition, a copy of Exhibit A, Mandatory Affirmative Action Language, and business Disclosure Entity Certification and the Determination of Value are attached and also part of this agreement.
6. Roberts & Reymann Engineering LLC will carry, at its expense, during the appointment period professional liability insurance.
7. If any provision or part thereof of this agreement is held to be void or unenforceable under any law and shall be deemed stricken all remaining provisions shall nevertheless continue to be valid and binding upon the parties. The parties agree that this agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.
8. A notice of this action shall be printed once in the official newspaper.

#### CERTIFICATION AS TO AVAILABILITY OF FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2008 Temporary/Adopted Budget to award a contract to Roberts & Reymann Engineering LLC, under the line item "Engineering".

Date: \_\_\_\_\_

\_\_\_\_\_  
Grace M. Brennan, CFO

Mr. Haynes made a motion to adopt above resolution. Mr. Severino seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion Carried.

h. The following resolution was introduced for adoption:

**RESOLUTION 2008-34**  
**Re: Mike Wallace, 537 County Road 579, Hampton, NJ 08827**  
**Block 15 Lot 14.03**

**WHEREAS**, Mike Wallace, did post an excavation bond in the amount of \$500.00 for work performed at Block 15, lot 14.03 in the Township, and

**WHEREAS**, the work and inspections are complete, and

**WHEREAS**, the construction department has requested that this bond now be released back to Mike Wallace,

**NOW, THEREFORE, BE IT RESOLVED**, that the excavation bond in the amount of \$500.00 be released to Mike Wallace.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

Mr. Haynes made a motion to adopt above resolution. Mr. Severino seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion Carried.

i. The following resolution was introduced for adoption:

**RESOLUTION 2008-35**  
**Refund of unused escrow funds**  
**RE: Charles T. Matarazzo Excavating, 1024 Route 173, Asbury, NJ 08802**

**WHEREAS**, Charles T. Matarazzo Excavating did post an escrow deposit for an application with the Union Township Planning Board, and

**WHEREAS**, the application is complete, and

**WHEREAS**, there are no additional escrow bills filed with the finance department, and

**WHEREAS**, the Township Chief Financial Officer has recommended the refund of the unused escrow funds,

**NOW, THEREFORE, BE IT RESOLVED** that the balance of Mr. Matarazzo's escrow account, #711932, in the amount of \$95.00 be refunded to this applicant.

Mr. Severino made a motion to adopt above resolution. Mr. Bischoff seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion Carried.

j. The following resolution was introduced for adoption:

**RESOLUTION 2008-36**  
**Refund of unused escrow funds**  
**RE: Brian Plushanski, 78 Route 173, Suite 1, Hampton, NJ 08827**

**WHEREAS**, Brian Plushanski did post an escrow deposits for Professional Review and Inspection Fees with the Union Township Planning Board, and

**WHEREAS**, the application and inspections are complete, and

**WHEREAS**, there are no additional escrow bills filed with the finance department, and

**WHEREAS**, the Township Chief Financial Officer has recommended the refund of the unused escrow funds,

**NOW, THEREFORE, BE IT RESOLVED** that the balance of Mr. Plushanski's escrow accounts, #711475 and # 711908, in the amount of \$6,974.84 and \$1,303.74, respectively, be refunded to the applicant.

Mr. Haynes made a motion to adopt above resolution. Mr. Severino seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion Carried.

k. The following resolution was introduced for adoption:

**RESOLUTION 2008-37**  
**Refund of unused escrow funds**  
**RE: Segal & Morel, 991 Highway 22 west, Suite 100, Bridgewater, NJ 08807**

**WHEREAS**, Segal and Morel did post an escrow deposits for Professional Review with the Union Township Planning Board, and

**WHEREAS**, the application is complete, and

**WHEREAS**, there are no additional escrow bills filed with the finance department, and

**WHEREAS**, the Township Chief Financial Officer has recommended the refund of the unused escrow funds,

**NOW, THEREFORE, BE IT RESOLVED** that the balance of Segal and Morel's escrow account, # 711429, in the amount of 452.57, be refunded to the applicant.

Mr. Severino made a motion to adopt above resolution. Mr. Haynes seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion Carried.

l. **Aladdin Kennel** – 2008 License Renewal

Mr. Severino made a motion to renew 2008 license for Aladdin Kennel. Mr. Bischoff seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion Carried.

m. **Pattensburg Trailer House** – 2008 License Renewal

Mr. Severino made a motion to renew 2008 license for Pattensburg Trailer House. Mr. Bischoff seconded the motion. Vote – Ayes: Mr. Severino, Mr. Bischoff, Mr. Mazza. Abstained: Mr. Haynes. Motion Carried.

**NEW ORDINANCE** – 1<sup>ST</sup> Reading – Added to agenda

**NOTICE**

**Please Take Notice** that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 6<sup>th</sup> day of February, 2008. The Ordinance was then ordered to be published according to law. Notice is hereby given that the said Ordinance will be considered for final passage at a public hearing to be held on the 5<sup>th</sup> day of March, 2008, at 7:00 p.m., or as soon thereafter as the matter may be reached, at the Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, at which time all interested parties will be heard.

**ORDINANCE # 2008-1**  
**AN ORDINANCE OF THE TOWNSHIP OF UNION,**  
**COUNTY OF HUNTERDON AND STATE OF NEW JERSEY**  
**SUPPLEMENTING AND AMENDING CHAPTER VII, SECTION 7-33,**  
**OF THE CODE OF THE TOWNSHIP OF UNION,**  
**ESTABLISHING SPEED LIMITS ALONG PERRYVILLE ROAD**

**WHEREAS**, the Union Township Committee commissioned a speed study for Perryville Road in the Township of Union, Hunterdon County, New Jersey by S. Maurice Rached, P.E., P.T.O.E., of the firm of Maser Consulting, P.A. dated June 2006; and

**WHEREAS**, the Bureau of Traffic Engineering and Investigations (BTEI) of the New Jersey Department of Transportation conducted a field investigation and reviewed Maser Consulting's speed survey report for Perryville Road, and has issued a letter dated January 10, 2008 recommending certain speed limits along Perryville Road in the Township of Union, and good cause appearing:

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey that Chapter VII, TRAFFIC, of the Code of the Township of Union, Section 7-33, SPEED LIMITS, is hereby amended to delete existing references to speed limits on Perryville Road, and to replace same with the following:

1. The speed limits for both directions of traffic along the streets or parts of streets thereof described below and made of part of this chapter, are hereby established at the rate of speed indicated.
2. Regulatory and warning signs shall be erected and maintained to effect the above designated speed limits.

Along Perryville Road for both directions of traffic:

Zone 1: 40 mph between Pittstown Road (CR #513) and 3700 feet south of Cooks Cross Road.

Zone 2: 35 mph between 3700 feet south of Cooks Cross Road and Mechlins Corner Road (CR #625), except for 25 mph when passing through the Union Township Elementary School zone during recess, when the presence of children is clearly visible from the roadway or while children are going to or leaving school, during opening or closing hours.

3. If any section, paragraph, subsection, clause or provision of this Ordinance shall be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance as a whole or any part thereof.
4. All ordinances or parts of ordinances of the Township of Union heretofore adopted that are inconsistent with any of the terms and provisions of this ordinance are hereby repealed to the extent of such inconsistency.
5. This Ordinance shall take effect immediately upon final passage and publication according to law.

After a brief explanation by Attorney Jost, Mr. Severino made a motion, seconded by Mr. Bischoff, to adopt the above ordinance on 1<sup>st</sup> reading, publish same in its entirety in the Hunterdon County Democrat issue of February 14, 2008 and scheduled Public Hearing for the meeting of March 5, 2008. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion Carried.

## REPORTS

a. **Engineer's Report** – Mr. Reymann reported the following:

- Hoffman Park – there is a need to develop a Master Plan for farm buildings owned by the municipality. Attorney Jost advised that Mr. Hintz visit the property. Possibility of winterizing the Hoffman house was considered.
- Fire District Map was prepared and full sized copies submitted to Robert Nargi on January 15, 2008.
- Edna Mahon Frontage Road Connection – NJDOT is asking for Union Township's recommendations.
- Lakeside Estate Subdivision is requesting release of their performance guarantee. As per Richard Roseberry of Maser Consulting, the gas line was not on the plans and the trees appear to be located as per the plan.

- Temporary CO for Grand Colonial expires on February 15, 2008. As per Mr. Dallas of the Grand Colonial, all outstanding issues would be resolved by the end of this week with exception of the lights. The new lighting design has been submitted this week.

**Mr. Severino made a motion to extend temporary CO to the Grand Colonial for additional 60 days subject to the Municipal Engineer satisfaction and with accordance to the previously promulgated list with the exception of the lighting, which would be resolved next week. Mr. Bischoff seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion Carried.**

- Infiltration inflow study should be conducted to the Union Sewer Sanitary that are Township's responsibility to avoid future problems.
- On January 10, 2008, we received State approval to reduce speed limits from 45 MPH on section of Perryville Rd. to 40 MPH by Route 513 and 35 MPH for the remainder with a 25 MPH speed limit at Union Twp. Elementary School during school hours. Ordinance has to be adopted by the Committee and forwarded to NJDOT for final approval.

**b. Attorney's Report** – Mr. Jost reported the following:

- Received correspondence from Joe Kosinski regarding Mylar copies of Milligan Final Plat. Mr. Jost asked for the Twp. Engineer's assistance in this matter.
- Would like the Committee to authorize the Mayor and the Clerk to sign the dedication of the Site and the Right of Way Easement to the County of Hunterdon from the Township for the Milligan Property. Mr. Jost noted this is the requirement by the County Planning Board.

**Mr. Bischoff made a motion to authorize the Mayor and the Clerk to execute the two easement documents. Mr. Severino seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion Carried.**

- Received report from ECO Scientists, Hovnanian's Environmental Consultants to DEP regarding two remaining environmental issues at the Milligan Farm. Attorney Jost is hopeful that the report would be to the NJDEP's satisfaction.
- Asked the Committee to approve preparation by Maser Consulting drawing of the final plat showing twelve monuments at the Milligan Farm. The contract amount for the drawings would be set at \$3,000.00.

**Mr. Haynes made a motion to authorize Maser Consulting to set the monuments of the EIT easements at the Milligan Farm for \$3,000.00. Mr. Severino seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion Carried.**

- Has a personnel issue for Executive Session.

**c. Mayor's Report**

- Pat Dziubek is going to represent the Township at the Red Hats Group meeting held at the Hunterdon Hills Playhouse.
- Appointed Kathleen Corcoran as Class IV Member to the Union Twp. Planning Board. In addition, Mrs. Corcoran will serve as a liaison from the Planning Board to the Environmental Commission.

Mr. Severino stepped out of the meeting room for a short break.

**Mr. Haynes made a motion to appoint Mr. Bischoff as a Class III member to the Union Township Planning Board. Mayor Mazza stepped down from the Mayor's Chair to second the motion.**

**Immediately after the vote, he went back to the Mayor's Chair. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Mazza. Abstained: Mr. Bischoff. Motion carried.**

- Mayor Mazza suggested re-appointment of Ferriero Engineering by the Union Twp. Planning Board to complete matters already started by Ferriero Engineering, such as PS Construction application.

**d. Committee Report**

Mr. Severino reported the following:

- Spoke with County Freeholder, Eric Peterson regarding new recycling regulations. No conclusion on the final document yet.
- Inquired about setting up Township e-mail addresses for Committee members. Not possible at this time, but the Clerk is working on it, said the Mayor.

Mr. Haynes reported the following:

- Received a request to put up a 20 MPH speed limit sign at the entrance to the Highland Ridge development coming off of Frontage Rd. on Everett Road. Members of the Committee granted permission for Road Dept. to place the sign.
- On behalf of the Road Dept. Foreman Craig Herman, Mr. Haynes asked if the Committee is going to require him to attend Public Works Manager Classes. Committee responded that only if he wants to take them. The Committee is not going to mandate it.
- Requested that eight trees planted around the municipal building be moved because they were planted too close to utility lines or too close to the curb. Mr. Bischoff noted that transplanted trees will not be covered under maintenance bond.

**Mr. Bischoff made a motion to approve moving trees inadvertently placed too close to utility lines and the curb. The Road Dept. will transplant the trees to Finn Park at locations designated by Mr. Haynes. Mr. Severino seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion Carried.**

Mayor Mazza asked Mr. Bischoff would take a responsibility of personnel liaison to the Twp. Committee. Mr. Bischoff agreed.

**e. Clerk's Report**

- Raffle License #2008-4; Association for Hunterdon Developmental Center; Off Premise Merchandise; 06/08/08  
Raffle License #2008-5; The Arc of Hunterdon Foundation; On Premise 50/50 Cash; 03/14/08  
Raffle License #2008-6; Hunterdon Medical Center Foundation; On Premise 50/50/ Cash; 04/18/08

Mr. Haynes made a motion to approve Raffle License 2008-4; 2008-5; 2008-6. Mr. Severino seconded. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion Carried.

- Application for Special Permit for Social Affair-Hunterdon Medical Center Foundation; Motion to authorize the Clerk to sign and seal.

Mr. Severino made a motion to authorize the Clerk to sign the above application. Mr. Bischoff seconded. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion Carried.

**PUBLIC COMMENTS** – none at this time

**PAYMENT OF THE BILLS** – Mr. Haynes moved that all claims against the Township of Union as appearing in the Claims Register of this date be paid and that all checks listed hereinafter be issued in payment thereof. Mr. Severino seconded. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion carried.

At 9:48 PM John Reymann, Twp. Engineer left the meeting.

The following resolution was introduced for adoption at about 9:48 PM:

**RESOLUTION #2008-38  
EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

**WHEREAS**, the Union Township Committee has deemed it necessary to go into closed session to discuss certain matters which are exempt from the public.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Union will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: Personnel.

Mr. Severino made a motion to adopt the above resolution. Mr. Haynes seconded. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion Carried.

At approximately 10:19 PM, Mr. Bischoff made a motion to return to the regular meeting, Mr. Severino seconded. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion Carried.

After coming out of Executive Session **Mr. Haynes made a motion to advertise for a trained part time Court Clerk for a salary not to exceed \$18.00 per hour. Mr. Severino seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza. Motion Carried.**

**ADJOURNMENT** – There being no further business to come before the Township Committee at this time, Mr. Bischoff made a motion to adjourn. Mr. Severino seconded the motion. Motion carried by unanimous favorable roll call vote.

Meeting adjourned at approximately 10:20 PM

Respectfully submitted,

Ella Malecki Ruta, RMC  
Municipal Clerk